

Annex I: Funding organisations' proposal submission guidance and eligibility criteria

Country	Funding organisations	Contact person	Contact details
Finland	AKA - Academy of Finland (Helsinki)	Siru Oksa	siru.oksa@aka.fi
France	ANR – Agence nationale de la recherche (Paris)	Marie Fleck	marie.fleck@agencerecherche.fr
India	ICSSR (New Delhi)	Mahesh Madhukar	madhukar806@gmail.com
Norway	RCN – The Research Council of Norway (Oslo)	Julie Christiansen	jc@forskningsradet.no
Poland	NCN - Narodowe Centrum Nauki	Malwina Gebalska	Malwina.Gebalska@ncn.gov.pl
Slovenia	MIZS - The Ministry of Education, Science and Sport (Ljubljana)	Davor Kozmus	Davor.Kozmus@gov.si
Switzerland	SNF – Swiss National Science Foundation	Andrea Landolt	Andrea.Landolt@snf.ch
UK	AHRC – The Arts and Humanities Research Council (Swindon)	Jessica Collier	equip@ahrc.ac.uk
UK	ESRC – The Economic and Social Research Council	Tim Pank	equipcall@esrc.ac.uk

Country/Region	Finland
Funding organisation	Academy of Finland http://www.aka.fi/
National contact person	Contact: Science Adviser Siru Oksa E-mail address: siru.oksa@aka.fi Phone: +358295335125
Funding commitment	500,000€
Anticipated number of projects with Finnish partners	Depending on the international scientific evaluation and success of Finnish participants, the Academy of Finland is prepared to fund 1-3 Finnish subgroups.
Maximum funding per awarded project	250,000€
Who may act as Principal Investigator	The leader of Finnish sub-project (the principal investigator or PI) must have a doctoral degree and be a researcher at the professor or docent level.
Eligibility of costs	<p>Academy Project funding is primarily intended towards the salaries of researchers who work full-time on the project and for other project costs. Academy Project funding can be used to cover both direct and indirect research costs of the research team arising from, for example, the following: working hours (salary), research, travel, national and international collaboration and mobility, preparation of international projects, and publishing (e.g. open access publishing using the golden route).</p> <p>The Academy of Finland funds international researcher mobility in research projects as a mobility allowance for mobility from Finland as part of a project's research costs:</p> <ul style="list-style-type: none"> - researchers with dependants €1,500/month - researchers without dependants €1,050/month - and as grants to non-EU researchers coming to Finland to work for periods shorter than a year. <p>The funding can also cover VAT costs, but only on certain conditions; read more on our website under How to enter value added tax on the application.</p> <p>The salary costs of the PI may, under certain limitations, be incorporated into the total project costs (see below):</p> <p>I. Including PI's salary (for project management) in total project costs</p>

The salary costs of the PI may be incorporated into the total project costs in accordance with what is stated in the research plan. For the salary costs to be eligible, the PI's tasks must be clearly specified in the research plan. The salary costs must not be significant in relation to the project's total costs. For example, a four-year research project must not include more than six months of the PI's effective working hours. This is equivalent to approximately 1.5 months a year.

2. Applying for funding for PI's salary (for research)

The Academy can grant a maximum of twelve months of funding towards the salary of a PI for conducting research. The funding is intended to support project implementation and is granted only for well-substantiated research-related reasons. (e.g. work abroad, return to Finland or transfer to another research organisation in Finland). The well-substantiated reasons and the PI's tasks must be clearly presented in the research plan. The funding cannot be used for this purpose unless it is mentioned in the terms and conditions included in the funding decision.

3. Granting salary funding to PI with no employment relationship

If the PI does not have an employment relationship with, for example, a university or research institute, they must give an account of how their salary will be covered during the funding period. Applicants must describe this at the application stage.

Retired researchers can be granted funding on the same grounds as other researchers.

Full cost model

In calls implemented under the full cost model, Academy funding can be used to cover both direct project costs (e.g. direct salaries) and indirect costs (e.g. rents for premises). Both types of costs are covered with the same percentage. Read more on our website under [Full cost model](#).

The Academy of Finland funding is granted under the full cost model where Academy's funding can be up to 70 % of the total costs of a project. If there are no other funding sources, the site of research must cover at least 30% of the costs of a project under full costing. If there are other sources, their contributions must also pass through the books of the site of research.

The Academy of Finland requires that the site of research (e.g. university) provides the research project with all necessary basic facilities. These are determined based on the nature research and are the same as those available to other research staff at the site: and laboratory premises, equipment (incl. computer equipment), and telecommunications, telephone, mailing, copying and library

	<p>services, etc.</p> <p>The Academy will fund a research project only if the application includes a commitment by the site of research. The Academy will request at later stage an application with cost details to the Academy’s online service and the commitment by the site of research from the successful applicants before making the final funding decision. In the application, give a cost estimate including an estimate of the annual amount of funding needed, itemised by type of expenditure. The cost estimate must be realistic and justified by type of expenditure in the research plan. The Academy allocates the funding to the researcher’s host organization (site of research). Full guidelines of the Academy Project funding are available on the Academy of Finland’s website at:</p> <p>http://www.aka.fi/en/funding/how-to-apply/ and</p> <p>http://www.aka.fi/en/funding/how-to-use-the-funding/</p> <p>For more information on Academy of Finland please visit http://www.aka.fi/en/applicantProposal</p>
<p>Open Access</p>	<p>The Academy is committed to promoting and implementing Finland’s national Open Science and Research Roadmap 2014–2017. The goal is to make research publications, data and material, metadata and methods widely available for reuse. The principles of open science must be pursued with due attention to good scientific practice and law.</p> <p>We require that Academy-funded projects commit to open access publishing. We also require that principal investigators of Academy-funded research projects see to that the projects’ data are stored and made available through major national or international archives or storage services that are important in the fields concerned.</p> <p>http://www.aka.fi/en/funding/responsible-research/open-science/researchers</p>

Country	France
Funding organisations	ANR Agence Nationale de la Recherche http://www.agence-nationale-recherche.fr/
National contact person	Contact : Marie FLECK Marie.fleck@agencerecherche.fr +33 01 78 09 80 06 Pierre-Olivier PIN Pierre-Olivier.PIN@agencerecherche.fr
Funding commitment	700,000 €
Anticipated number of projects with French partners	The number of projects will depend on the international scientific evaluation and the funding requests.
Maximum funding per awarded project	175,000 € After considering the ANR financial regulation, it is strongly recommended to first calculate your budget with the help of the ANR financial document before you state the various costs in the joint budget request.
Who may act as Principal Investigator	Standard rules apply, please refer to the 2017 ANR financial regulations: http://www.agence-nationale-recherche.fr/fileadmin/documents/2017/ANR-Reglement-financier-2017.pdf Please note that institutions funded by ANR in France should identify a lead investigator in each institution but only one of these must be identified as the country contact, to simplify communication with the call secretariat team and other national investigator teams.
Eligibility of costs	Standard rules apply, please refer to the 2017 ANR financial regulations: http://www.agence-nationale-recherche.fr/fileadmin/documents/2017/ANR-Reglement-financier-2017.pdf
Additional attachments required	Please make sure to submit the completed ANR Financial document through the (ESRC) JeS system with the rest of the application documents as an additional attachment.

Country	India
Funding organisation	Indian Council for Social Science Research (ICSSR) Indian Council for Philosophical Research (ICPR)
National contact person	Contact: Mahesh Madukar E-mail address: madhukar806@gmail.com
Funding commitment	ICSSR: approximately INR 300 Lakh (INR 30,000,000); approximately 425,000 € ICPR: INR 15 Lakh (INR 1,500,000; approximately 20,000€)
Anticipated number of projects with Indian partners	6
Maximum funding per awarded project	Approx. INR 50 Lakh (INR 5,000,000) Aprx 80,000 €
Who may apply	Applicants must be employed in a research or academic position in a recognised research or academic institution – either publicly funded university/college recognised by the UGC or a public funded research institute or ICSSR research institute. They must also hold a PhD or equivalent qualification. Please note that all applicants eligible for funding from the participating Indian funding agencies should comply with ICSSR’s eligibility criteria.
Eligibility of costs	Institutional overheads of 7.5% will be paid by ICSSR. Indian Institutions are expected to cover additional overhead costs. For Indian research teams funded by ICSSR, the proposal may request up to INR 15 lakhs in any one calendar year but no more than INR 50 lakhs over 30 months. It is expected that the Indian research organisations involved will also provide resources in-kind in addition to any central funding involved. A ‘letter of support’ will be required from Indian Institutions to be submitted with the proposal.

Country	Norway
Funding organisation	The Research Council of Norway www.forskningsradet.no
National contact person	Contact: Julia Christiansen E-mail address: jc@forskningsradet.no Mobile phone: +47 901 13690
Funding commitment	700,000 €
Anticipated number of projects with Norwegian	2
Maximum funding per awarded project	The maximum funding per project is 350 000 € to be shared between participating Norwegian institutions. In case two or more Norwegian institutions are participating in one proposal the funding has to be shared between them. Two projects are expected to be covered from Norway under this call.
Who may act as Principal Investigator	Norwegian research institutions (university, university college, research institute or other institution at which research constitutes an important activity). For definition and specification of approved research institutions, go to: http://www.forskningsradet.no/en/General_application_requirements/1184159007037
Eligibility of costs	The total funding will not exceed 100 % of the eligible costs. Relevant project expenses are payroll expenses, one or more grants/fellowships, procurement of R&D services, network measures, mobility, depreciation of equipment used under the project. For more information about project budgets and costs, as well as rates and models for grants and payroll expenses, see http://www.forskningsradet.no/en/Project_budgets/1254007196371

Country	Poland
Funding organisation	Narodowe Centrum Nauki (NCN) www.ncn.gov.pl
National contact person	Kinga Sekerdej Kinga.Sekerdej@ncn.gov.pl Malwina Gebalska Malwina.Gebalska@ncn.gov.pl
Funding	500,000 €
Anticipated number of projects with Polish partners	There is no maximum funding limit per project
Maximum funding per awarded project	Overhead costs must not exceed a maximum of 40% of the total direct costs (excl. equipment) and may not be increased during the course of a research project
Who may act as Principal Investigator	Any researcher, with a doctoral degree, employed at a host institution in Poland.

<p>Eligibility of costs</p>	<p>Please see: https://ncn.gov.pl/sites/default/files/pliki/uchwaly-rady/2017/uchwala31_2017-zal1.pdf?ncn (p. 5-12).</p> <p>Please note:</p> <ul style="list-style-type: none"> • Overhead costs must not exceed a maximum of 40% of the total direct costs (excl. equipment) and may not be increased during the course of a research project. • Administrative personnel costs and costs of organisation of conferences have to be covered from overheads. • If one international project includes partners from two different Polish Host Institutions, these institutions must apply as a consortium. Each Host Institution comprising the consortium has a separate budget, but the limit on the remuneration, referred to in paragraph 2.1.2 of the above mentioned document, applies to the consortium as a whole (please see UNISONO, p. 8-9: 2.1.2 a) i b)). Please note that Polish consortia have higher limits on the remuneration. • Polish applicants must register their applications in the OSF submission system (UNISONO application). The application includes the following budget table: http://ncn.gov.pl/sites/default/files/pliki/UNISONO_budget_table.xlsx. <p>Applicants are obliged to adhere to the rules included in Annex to NCN Council's Resolution on funding granted within calls for proposals for international research projects (UNISONO): https://ncn.gov.pl/sites/default/files/pliki/uchwaly-rady/2017/uchwala31_2017-zal1.pdf?ncn</p>
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Country	Slovenia
Funding organisation	<p>Ministrstvo za izobraževanje, znanost in šport (MIZS)</p> <p>Website: www.mizs.gov.si</p> <p>MIZS's EqUIP project webpage: www.mizs.gov.si/si/delovna_podrocja/direktorat_za_znanost/sektor_za_znanost/evropsko_in_mednarodno_sodelovanje/instrument_csa/equip/</p>
National contact person	<p>Contact: Davor Kozmus E-mail address: davor.kozmus@gov.si Phone: +386 1 478 4693</p>
Funding commitment	<p>200,000 €</p>
Anticipated number of projects with Slovenian partners	<p>2</p>
Maximum funding per awarded project	<p>The maximum funding for part where Slovenian institutions is participating is 100.000€. In case two or more Slovenian institutions are participating in one proposal the funding has to be shared between them. Two projects are expected to be covered from Slovenia under this call.</p> <p>100 % of all eligible costs will be funded for research organization (such as universities, public and private research institutes) who's financed activity is non-economic in accordance with the provisions of Community Framework for State Aid for Research and Development and Innovation (OJ EU C 198, 27. 6. 2014).</p>
Who may act as Principal Investigator	<p>Eligibility of a partner as a beneficiary institution: Slovenian universities or public research institutes may participate in EqUIP pilot joint call. Research organizations as defined in the national Research and Development Act (Zakon o raziskovalni in razvojni dejavnosti) All participating institutions have to be registered in the Slovenian Research Agency register of research institutions (Informacijski sistem o raziskovalni dejavnosti v Sloveniji - Sicris).</p> <p>Eligibility of principal investigator (PI) and other research team members: The project activities of the Slovenian partner has to be under the supervision of the primary investigator (PI) researcher who fulfils the requirements for project leader. Slovenian Principal Investigator (PI) are required to have in the</p>

	<p>time of the final submission of project proposal their bibliographic indicators of research success ≥ 100 (bibliografski kazalci raziskovalne uspešnosti). The criteria are determined in the Rules on Determining the Fulfilment of Conditions for a Research Project Leader (Pravilnik o kriterijih za ugotavljanje izpolnjevanja pogojev za vodjo raziskovalnega projekta). All participating researchers have to be registered in the Slovenian Research Agency register of researchers (Sicris) and must have available research hours.</p>
<p>Eligibility of costs</p>	<p>Personnel costs - Salary (plača) Salary taxes and social & health security (prispevki delodajalca) Material costs (materialni stroški, blago, potni stroški, organizacija dogodkov in storitve) Amortisation (amortizacija opreme) <i>Source: Slovenian Research Agency (ARRS): Cena ekvivalenta polne zaposlitve za leto / Raziskovalni projekti:</i> http://www.arrs.gov.si/sl/progproj/cenal/</p> <p>Overheads up to 20% of all realised eligible costs.</p> <p>VAT is not an eligible cost in case the institute can reclaim VAT from the Slovenian tax authorities in conformity with Slovenian tax regulation.</p>
<p>Other national requirements</p>	<p><u>What kind of documentation do I need to submit before the closing of the call?</u></p> <p>Before the official closing of the call it is highly recommended that Slovenian PIs contact MIZS, as the proposed budget for Slovenian participants will be checked by MIZS prior the official online submission. Slovenian participants are therefore requested to submit their <u>draft EqUIP financial budget template</u> to MIZS together with the national financial plan.</p> <p>Furthermore, each Slovenian PIs must submit a <u>formal commitment letter</u> signed by the proper authority from their institution (rector of the university or director of the institute). Original signed letter must be sent by post. Template of formal commitment letter, national budget table and other instructions will be provided on MIZS website:</p> <p>http://www.mizs.gov.si/si/delovna_podrocja/direktorat_za_znanost/sektor_za_znanost/evropsko_in_mednarodno_sodelovanje/instrument_csa/equip/</p>

	<p>National contracting negotiations will commence after the projects are selected for funding on the level of the transnational call. National documentation with a statement regarding the agreed starting date of the transnational project signed by the transnational project coordinator will be a prerequisite for signing the contract on national level.</p>
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Country	Switzerland
Funding organisation	Swiss National Science Foundation (SNSF) http://www.snf.ch
National contact person	Contact: Andrea Landolt E-mail address: andrea.landolt@snf.ch Phone: +41(0)31 308 24 09
Funding commitment	810,000 €, approximately CHF 1 million
Anticipated number of projects with Finnish partners	4 projects (depending on the international scientific evaluation and success of Swiss participants)
Maximum funding per awarded project	203,000 €, approximately CHF 250,000
Who may act as Principal Investigator and further applicants	<p>Swiss applicants are advised to check with the respective National Contact Points the eligibility as to who may apply and what costs are eligible before a consortium submits the complete application.</p> <p>Swiss applicants requesting funding must meet the eligibility requirements of the SNSF. The SNSF Funding Regulations, the General implementation regulations and the Regulations on Project Funding are applicable or applicable mutatis mutandis.</p> <p>Applicants must have obtained a doctorate four years before the submission date of the application. Applicants without a doctorate must generally have completed three plus four years of research work as their main source of income since obtaining their higher education degree (the first three years will be regarded as equivalent to a doctorate).</p> <p>Applicants must be able to show that they are employed at least 50% for the duration of the project at a research institution eligible for research funding from the SNSF.</p>

<p>Eligibility of costs</p>	<ul style="list-style-type: none"> - Salaries of scientific and technical employees. - Material costs are eligible for funding if they are directly linked to the research project, in particular material of enduring value, the cost of expendable items, field expenses travel or expenses of third parties. - The costs for using infrastructures directly linked to the execution of the funded project. - Costs for scientific open access e-publications. - Costs for granting access to research data (Open Research Data). - Organisation and travel costs for conducting conferences and workshops in the context of the SNSF-funded research project are eligible. - Costs of collaboration activities directly linked to the research project. <p>Grants will be managed according to standard SNSF rules; reporting requirements duplicating those of the JFS will not be enforced.</p>
<p>Submission</p>	<p>Swiss applicants must also submit an application via the online submission system mySNF for the same deadlines as the consortium applications are submitted. This application includes administrative data (e.g basic data, Swiss budget etc.) as well as a Data Management Plan (more information here).</p> <p>Please select the “Programmes/EqUIP” funding instrument.</p>
<p>Additional Information</p>	<p>Please note that partners in a country participating in the EqUIP call cannot be declared as project partners in the sense of article 11.2 of the SNSF Funding Regulations. They should be declared as consortium partner instead and apply for their funding at their respective research funding organisation.</p> <p>During the running time of the JRP, grantees may receive grants from all SNSF funding schemes with the exception of Ambizione, PRIMA and SNSF professorships.</p>

Country	United Kingdom
Funding organisations	Two funding agencies from the UK are collaborating to jointly fund projects through the EU-India Platform (EqUIP) call on Sustainability, equity, wellbeing and cultural connections: <ul style="list-style-type: none"> • The Arts and Humanities Research Council (AHRC) • The Economic and Social Research Council (ESRC)
National contact person	For all general enquiries: equip@esrc.ac.uk For science or innovation queries within the remit of a single UK funder please contact: AHRC – Jessica Collier, equip@ahrc.ac.uk , +44 (0)1793 6076 ESRC – Tim Pank or Sean Nolan, equip@esrc.ac.uk , +44 (0) 1793 413174 or +44 (0) 1793 413152
Funding	1.7 M€, approximately £1.5m
Anticipated number of projects with UK partners	4-5
Inter-disciplinary requirement	As well as being encouraged across projects, all UK components on a proposal must be interdisciplinary across the arts and humanities and social sciences. Although, as noted in the call document, the research team can consist of an individual researcher or group of researchers, it is unlikely that the UK component will consist of an individual researcher taking into account the inter-disciplinary requirement. The inter-disciplinary nature of the UK component must be clearly articulated in proposals.
Maximum funding per awarded project	£350,000, approximately 400,000€ (at 100 percent Full Economic Costs (fEC)). Research Councils will fund 80% of this amount. The UK component for any consortium project must not

<p>ODA Compliance</p>	<p>The UK funders contribution to this call is being funded through the Global Challenges Research Fund (GCRF). All UK proposals to this call must therefore meet the eligibility requirements of GCRF in addition to the general call requirements as set out in the main Call for Proposals.</p> <p>GCRF forms part of the UK's Official Development Assistance (ODA) commitment, which focuses on outcomes that promote the long-term sustainable growth of countries on the OECD Development Assistance Committee (DAC) list (www.oecd.org/dac/stats/daclist.htm).</p> <p>All proposals which have a UK research team must add an additional attachment of up to one page of A4 that makes a clear case for how they comply with ODA guidelines.. When applying to this call it is important applicants take time to consider whether or not their proposal is ODA-compliant. In order to be considered eligible for funding, all proposals must demonstrate that their main objective is the promotion of the economic development and welfare of countries on the DAC list.</p> <p>Further general advice on ODA and links to useful sources are provided on the ESRC website: www.esrc.ac.uk/research/international-research/global-challenges-research-fund-gcrf/official-development-</p>
<p>Who may act as Principal Investigator</p> <p>Eligibility of other applicants</p>	<p>Any researchers based in eligible Research Organisation in the UK can be an overall Principal Investigator/project coordinator or principal investigator for a national team.</p> <p>All UK academic investigators (whether principal or co-investigators) must be associated with an eligible Research Organisation.</p> <p>Please note that ESRC allows for business, third sector or government body co-investigators can also be included. Applicants are encouraged to consult guidance on Inclusion of UK business, third sector or government body co-investigators on ESRC proposals for further information.</p>
<p>Eligibility of costs</p>	<p>The payment of Awards to the Beneficiary shall be made in accordance with the standard terms and conditions of the ESRC/AHRC.</p> <p>"Eligible Costs" shall be limited to the Full Economic Costs of a Project, as per the Research Council standard terms and conditions. Guidance can be found on Je-S, and in the TRAC Guidance.</p>

	<p>Applicants must take account of the percentages at which the UK agencies fund research. The ESRC/AHRC will only provide funding for 80% of the Full Economic Cost (FEC) of research, and applicants should consult the ESRC Research Funding Guide and AHRC Research Funding Guide for more information on this. The 80% cost must be included in the budget table.</p> <p>Estates and Indirect costs must be combined and entered into the overhead category of the budget table. We strongly advise that you keep a record of the budget using directly allocated, directly incurred and indirect headings.</p> <p>International co-investigators (based outside the UK) are not eligible for funding in this call, apart from Indian Researchers in the Social Sciences and Humanities whose research is not covered by an Indian partner but who otherwise meet the eligibility criteria, i.e. are employed by a recognised research or academic institution and have a PhD or equivalent qualification. The costs associated with international co-investigators in the UK element of the project must not exceed 30 per cent of the funding sought from AHRC/ESRC (at 100 per cent full Economic Cost). Please consult the ESRC International Co-Investigator policy and AHRC International Co-Investigator Policy. It is strongly advisable to discuss your plans for including International Co-Investigator in your proposals with AHRC and/or ESRC National contact person prior to submission.</p>
<p>Submission of financial and progress reports at the national level (in addition to the reporting requirements outlined in the call specification).</p>	<p>The UK funding agencies use ‘Researchfish’, a research outcomes collection and evaluation system, to collect information on the inputs, activities, outputs and outcomes that have resulted from the research that they fund. Award holders will be expected to provide information through this system during the course of the award. More information on the required information is available here.</p>
<p>Grant-linked Studentships</p>	<p>Please note that no grant-associated doctoral studentships linked to a UK team will be funded under this call. If graduate students are employed as Research Assistants, please make their role in the project clear within the proposal.</p>

<p>Additional attachments required</p>	<p>All proposals which have a UK research team must add an additional attachment of up to one page of A4 that makes a clear case for how they comply with ODA guidelines.</p> <p>The following questions should be addressed:</p> <ol style="list-style-type: none">1. Which country/countries on the DAC list (http://www.oecd.org/dac/stats/documentupload/DAC%20List%20of%20ODA%20Recipients%202014%20final.pdf) will directly benefit from this proposal?2. How is your proposal directly and primarily relevant to the development challenges of these countries?3. How do you expect that the outcome of your proposed activities will promote the economic development and welfare of a country or countries on the DAC list?
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Annex 2: Project Costs

Applicants should complete and submit **one** funding request template per project. Please note that some funders require an additional budget request to be submitted; for further information on individual funders' requirements, please refer to Annex I.

Name/Organisation ¹	Country/ Funding Agency	Costs (EUR)									Additional funding from external and/or institutional sources
		Personnel	Equipment	Consumables	Travel and Meeting costs	Dissemination and KE Costs	Outsourcing	Other costs (please specify)	Overheads (if applicable)	Total	
Project Overall Principal Investigator: <i>Name/Organisation</i>											
Principal Investigator for a National Research Team: <i>Name/Organisation</i>											
Principal Investigator for a National Research Team: <i>Name/Organisation</i>											
Total funding											

Please insert additional rows if necessary. Please use the Justification of resources attachment to provide further details on requested funding.

¹ Only one Project Overall Investigator per project. The number of Principal Investigators for a National Research team must correspond with the number of participating countries in a project (minimum three countries).

Personnel should comprise all staff related costs (including RAs, PhD students, administrative personnel) such as gross salary and all additional taxes, social insurance payments, etc.

Equipment is material used for the project that exceeds €10,000. Equipment/material with a cost below this should be listed under “Other costs”. Costs related to collection (e.g. survey) of data should be mentioned here, if over €10,000.

Travel and meeting costs also include subsistence costs as well as other costs necessary for the organisation of the project meetings (e.g. hiring venues, catering, etc).

Consumables are goods that must be replaced regularly (e.g. office supplies).

Dissemination and Knowledge Exchange costs may include both costs for scientific publications (e.g. Open Access publications) and other dissemination materials (e.g. reports, leaflets, websites, etc), events, exhibitions or other knowledge exchange activities targeting users and the general audience.

Overheads are all eligible costs which cannot be identified as being directly allocated to the project but which can be justified in line with the National Eligibility Rules. They usually comprise costs connected with infrastructures and the general operation of the organisation such as rental or depreciation of buildings, water/gas/electricity, maintenance, insurance, supplies and petty office equipment, communication and connection costs, postage, etc. and costs connected with horizontal services such as administrative and financial management, human resources, training, legal advice, documentation, etc. Please refer to the national eligibility rules.

Other costs should list any other costs that cannot be categorized in the above sections. Depending on the requirements of their agency and in order to be consistent with the amounts stated in their national funding files, applicants may need to state and specify diverse type of costs in this category.